



MEDIA MINISTRY ANNOUNCEMENT FORM

- 1) Please fill out the form below to insure your ministry's upcoming event is accurately displayed in the VIDEO ANNOUNCEMENTS, CHURCH CALENDAR and WEEKLY EMAIL NEWSLETTER.
- 2) Please email any images you would like included for your event.
- 3) Email this completed form (60 days prior to event) to announcements@myimpactchurch.org. Using this address will get your information to all the persons necessary for calendar, bulletin, weekly email newsletter and video announcements.

GENERAL INFORMATION

Date Submitted:			
Ministry Name:		Ministry/Event Leader:	

DESCRIPTION OF EVENT

Name of Event:			
Date of Event:		Time of Event:	
Location of Event:			
Include all details need for announcements:			
Cost to Participant:		Registration Deadline:	

CONTACT PERSON (INCLUDE EMAIL ADDRESS OR PHONE # TO BE PUBLISHED FOR QUESTIONS...)

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OTHER

Need Flyers?		Need Sign Up Sheets?	
Other?			

**REMEMBER: SUBMIT TO ANNOUNCEMENTS@MYIMPACTCHURCH.ORG
60 DAYS PRIOR TO EVENT**